

## SCHOOL ADMISSION POLICIES FOR 2024-25

### Report of the Education and Learning Service

*Please note that the following recommendations are subject to approval by the Cabinet and confirmation under the provisions of the Council's Constitution before taking effect.*

1. Note that the admission arrangements were proposed and consulted on for the Local Authority.
2. Approve the recommendations as set out in section 3 of the report.

### 1. PURPOSE OF REPORT

- 1.1 The Local Authority (Devon LA) has a statutory responsibility to propose, consult on and determine admission arrangements for community and voluntary controlled (VC) schools and co-ordinated admission schemes for the normal round of admissions to all state-funded schools. The purpose of this report is to seek the necessary approvals to meet Devon LA's statutory responsibilities for the academic year 2024-25.

### 2. BACKGROUND

- 2.1 Consultation on the Local Authority admissions arrangements, detailed later in the report, were held ahead of the statutory deadline for consideration by Cabinet. Schools which are their own admissions authority (Foundation, Voluntary Aided, Academies and Free schools, University Technical Colleges and Studio Schools) are responsible for their own arrangements and determined by the governing boards and academy trusts.
- 2.2 Admission arrangements for **2022-23** and **2023-24** have already been amended to note minor revisions to the School Admissions Appeals Code, which came into force for appeals submitted from 1 October 2022. There have been no further changes to legislation or guidance and so admission arrangements for **2024-25** are principally based on the arrangements for **2023-24**.
- 2.3 The report details the outcome of the consultation on primary and secondary school admission arrangements for **2024-25** and the co-ordination of primary and secondary school admissions and seeks approval to these schemes. Admission to special schools and fee-paying independent schools fall outside the scope of these arrangements. The report also details the outcome of a consultation on the relevant area for Devon and seeks approval for the relevant area for **2024-25** and **2025-26**.

### 3. RECOMMENDATIONS

- 3.1 Members are requested to:
  - a) determine the **2024-25** admissions policies for community and VC schools including their Published Admission Numbers (PAN) in **Appendix One** and determine the changes to catchment areas within **Appendices Two** (below

and attached) which include responses from the consultation as well as detailing all Devon-wide changes. Amendments include:

- amend the boundary between Countess Wear and Wynstream primary schools as consulted;
  - amend the boundary between Newton Poppleford and West Hill primary schools and the boundary between Sidmouth College and The King's School, informed by the consultation responses;
  - amend the boundary between Willand and Halberton primary schools, informed by the consultation response;
  - amend the boundary between Hatherleigh and The Clinton primary schools, informed by the consultation response;
  - amend the boundary between Berrynarbor and Combe Martin primary schools, informed by the consultation response;
  - amend the boundary between Berrynarbor and Ilfracombe Infant and Junior schools, informed by the consultation response;
  - not amend the boundary of Berrynarbor, Combe Martin, and Ilfracombe Infant and Junior schools so that the entire parish of Berrynarbor falls into the Berrynarbor school catchment;
  - amend the boundary between Filleigh and South Molton Community Primary schools, informed by the consultation response;
  - not refer the extension of Uffculme School's catchment area and inclusion of Willand School to the Office of the school Adjudicator.
- b) determine the normal round co-ordinated admissions and the in-year co-ordinated admissions schemes for **2024-25** in Appendix Three
- c) approve the admissions relevant area for Devon for **2024-25** and **2025-26** as detailed in section 7;
- d) approve the admissions timetable for the year ahead, see Appendix Four.

#### **4. CONSULTATION ON ADMISSION ARRANGEMENTS**

- 4.1 Devon County Council consulted on the proposed admission arrangements for community and VC schools and on the proposed co-ordinated admission schemes for all primary and secondary schools. Where a school converts to academy status after determination, the published admission arrangements remain in place until the next admissions round. Emails were sent to all state-funded, mainstream schools in the summer and autumn of 2022 ahead of public consultation at the beginning of November 2022. Details of the consultation were also sent electronically to all neighbouring Local Authorities, Church of England and Roman Catholic Dioceses and other required consultees. The Devon Education Forum has been consulted through the School Organisation, Capital and Admissions Forum.
- 4.2 The consultation website set out all aspects of the proposed admission arrangements and enabled schools and other consultees to respond to the proposals online via email direct to Devon. A notice was also placed in the Western Morning News in November 2022.
- 4.3 Letters were sent to each home address where there was a proposal to amend the school catchment area for **2024-25**.
- 4.4 All community and VC schools were sent a link to an admissions policy draft document for the school for 2024-25. Feedback from schools suggests that they are largely content with matters such as oversubscription criteria, Published Admission Numbers,

catchment areas and the application process. Devon works closely with Diocese, headteacher and governor representatives throughout the year, discussing policy matters. Responses were received regarding specific local admissions issues, detailed at [www.devon.gov.uk/admissionarrangements](http://www.devon.gov.uk/admissionarrangements). This is in common with neighbouring Local Authorities.

- 4.5 The Admissions Team works collaboratively with all own-admission authority schools to ensure their arrangements are compliant with the Admissions Code.

## 5. CO-ORDINATED ADMISSION ARRANGEMENTS 2024-25

- 5.1 The Local Authority is required under the School Admissions Code to co-ordinate normal round admissions to state-funded schools, apart from new Free Schools where the Department for Education's instruction is to not coordinate in the first year of opening. Devon has consulted annually on co-ordinated admissions schemes for primary and secondary schools; the proposed scheme for **2024-25** was a combined scheme for the normal round of admissions into all state-funded schools. Normal round is the first opportunity to be admitted into any school, such as at the beginning of Reception, Year 3 for junior schools and Year 7 for secondary schools. It also includes Year 7 for all-through schools. It brought forward the arrangements from the previous academic year with some minor amendments, detailed at appendix 3. On average, the co-ordinated schemes manage over 7,500 primary admissions, 7,000 secondary admissions and 6,500 in-year admissions each year.
- 5.2 Devon's arrangements oversaw nearly 15,000 applications for Devon-resident children for the **2022-23** normal round of admissions for all schools and academies. The percentage of children who received a place at the school preferred by the parent remains significantly above the national average<sup>1</sup>, see below:-

<b>2022-23 Normal Round Summary</b>		
	National	Devon
<b>Secondary</b>		
Applications	614,059	7,697
First preference offered	83.3%	92.6%
Any preference offered	95.8%	97.6%
<b>Primary</b>		
Applications	576,147	7,242
First preference offered	92.2%	97.0%
Any preference offered	98.4%	99.3%

- 5.3 Local Authorities are not legally required to co-ordinate in-year admissions to all state-funded schools. Devon manages in-year applications for community and VC schools and extends this facility to all state-funded mainstream schools. The purpose is to enable parents to apply for one or more schools at the same time and promote a fair, transparent

<sup>1</sup> Taken from [Secondary and primary school applications and offers, Academic Year 2022/23 – Explore education statistics – GOV.UK \(explore-education-statistics.service.gov.uk\)](https://explore-education-statistics.service.gov.uk)

and lawful admissions process for all children in the county. By doing so, Devon seeks to minimise instances where children, in particular vulnerable children, are missing education and to ensure compliance with the School Admissions Code and School Admissions Appeals Code. Devon has consulted annually on an in-year co-ordinated admissions scheme; the proposed scheme for **2024-25** was brought forward from the previous academic year. As an integral part of a fair, legal and transparent admissions service, Devon-wide in-year co-ordination forms a part of the Admissions Service for all schools and academies.

- 5.4 Published Admission Numbers (PANs) were proposed for community and VC schools, taking into account the accommodation available, expected local demand, sensible organisation, a strategic overview of the number of places in an area, the constraints of Key Stage One Class Size Legislation and the flexibility to increase PANs where this becomes necessary. The proposed PANs are listed at Appendix and will also be included in the individual admissions policy document for each school at <http://devon.cc/schoolpolicy>

- 5.5 The proposed catchment areas for community and VC schools were brought forward from the previous academic year with minor amendments to the boundaries of community and VC schools across most of the county. Those schools with proposed changes are also identified within Appendix One.

A catchment map for each school showing the **2023-24** determined boundary overlaid with the **2024-25** proposed boundary was published as part of the consultation at <https://maptest.devon.gov.uk/portaldvl/apps/webappviewer/index.html?id=947a9dba50a34cf58c5917db500ac04c> and are included in the separate document in Appendix 2. Changes have been required due to the updating of area maps through digital technology and also to reflect the impact of house building or new roads. The purpose of the amendments is to remove instances where the boundaries cross through fields or individual properties, reducing ambiguity for communities, the LA or schools themselves. Amendments were kept to a minimum and allow boundaries to follow recognisable geographical features such as roads and footpaths, the edges of fields and wooded areas, streams and watercourses and the boundaries of properties. Catchment areas are under constant review.

- 5.6 Similar proposed amendments to admissions policies were drafted for own-admission authority schools across Devon to encourage consistency.

The responsibility for determining the admission arrangements for the schools lies with the governing bodies and academy trusts for those schools.

Admissions Officers provide support to own-admission authority schools regarding their policies for **2024-25**, which also need to be determined by the end of February. This can include challenge to ensure compliance with the School Admissions Code especially where there is a potential for local children to be refused a local place.

- 5.7 The primary and secondary co-ordination schemes have statutory deadlines and for this year must be determined by the end of February 2022 ahead of normal round applications in September 2023 for admission in September 2024. This has been taken into account in a timetable for the admissions process which is detailed at Appendix 4 below.

## **6. OWN ADMISSION AUTHORITY SCHOOLS**

- 6.1 Many schools in Devon are responsible for their own admissions policy and decisions in response to admissions applications, including maintained schools. These are academy, free, studio, voluntary aided and foundation schools and university technical colleges (UTCs). At the time of writing, there were<sup>2</sup>:

Academy schools	192
Foundation schools	35
Free schools	10
Studio schools	1
University Technical College	1
Voluntary Aided	24
	<b>263</b>

There remaining schools for which Devon is the admissions authority:

Community	65
Voluntary Controlled	27
	<b>92</b>

- 6.2 All LAs have a responsibility under the School Admissions Code to collate and publish the admission arrangements of all schools, including own admission authority schools. Devon meets this requirement by publishing a copy of all policies at <http://devon.cc/schoolpolicy> and reviews the policies of all schools to ensure that they are legally compliant and meet the potential need from their local community.
- 6.3 The first stage of the compliance process is to work closely with own admission-authority schools with their admissions policies. Where amendments are made to policies for community and VC schools, these are recommended to all own-admission authority schools. In most cases, Devon formulates the policy for own-admission authority schools to consider and approve. Support for own-admission authority schools has included scrutiny, advice and challenge as necessary.

## 7. RELEVANT AREA 2025-26 and 2026-27

- 7.1 An Admissions Relevant Area is the geographical area within which a school and the LA must consult on its proposed admission arrangements. The Relevant Area for Devon for the next two years was proposed unchanged from the current Area. This would apply to the consultations which take place in 2023 and in 2024 for admission in **2025-26** and **2026-27** respectively.
- 7.2 The Devon Relevant Area will reflect statutory requirements:

For the Local Authority:

- the administrative area of Devon County Council (not including the administrative areas of Torbay Council or Plymouth City Council) and
- An area within 3 miles of the border with the local authorities of Cornwall, Dorset, Plymouth, Somerset and Torbay.

For own-admission authority academy, free, foundation and voluntary aided infant,

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<sup>2</sup> School types data is taken from the Department for Education's *Get Information About Schools* website for Devon schools and academies.

junior and primary schools located within the Devon LA administrative area:

- a 10-mile radius of the school, or,
- where this covers a neighbouring authority area, up to 3 miles into that area.

For own-admission authority academy, free, foundation and voluntary aided secondary schools, studio schools and university technical colleges located within the Devon LA administrative area:

- a 15-mile radius of the school, or,
- where this covers a neighbouring authority area, up to 3 miles into that area.

## **8 FINANCIAL CONSIDERATIONS**

- 8.1 There are no direct financial considerations arising from school admission arrangements.

## **9 SUSTAINABILITY CONSIDERATIONS**

- 9.1 The admissions policy supports the principle of providing local places at local schools.

## **10 EQUALITY CONSIDERATIONS**

- 10.1 Equality of access to education opportunities is a fundamental feature of school admission arrangements. All policies for consideration have been subject to an Equality Impact Needs Assessment, at [www.devon.gov.uk/admissionarrangements](http://www.devon.gov.uk/admissionarrangements).
- 10.2 Increasingly in a more autonomous school system, all LAs will need to ensure schools comply with the Admissions Code and be prepared to support and challenge ensuring policies are legal, inclusive and meet the needs of the communities they serve.

## **11 LEGAL CONSIDERATIONS**

- 11.1 School admission arrangements are a statutory function of Devon County Council. Setting fair, transparent and legal co-ordinated admission arrangements ensures that Devon meets its duty and enables parents, schools and other interested parties to have confidence in them.
- 11.2 The admission arrangements have been proposed and the subject of consultation under requirements of the statutory School Admissions Code 2021. Arrangements must be determined by Devon by 28 February and must be compliant with the statutory requirements of the Code. The amendments to policies are compliant with the Code.

## **12 RISK MANAGEMENT CONSIDERATIONS**

- 12.1 The key risk is that admission arrangements are not determined by the statutory date of 28 February. This would mean that Devon County Council was not compliant with the requirements of the Code. It would be liable to censure from the Department for Education and the Office of the Schools' Adjudicator (OSA).
- 12.2 By not determining compliant arrangements, Devon parents and schools would be unable to plan effectively for the next school admissions round in **2024-25**, applications for which will open in the autumn 2023 nor effectively plan for in-year admissions during **2024-25**. This would be a failure of the Education Authority to formulate and manage a fair and transparent admissions system. Furthermore, neighbouring Education

Authorities would have cause for concern that Devon may not meet its duty to co-ordinate arrangements for admissions across local authority boundaries. Action on the recommendations addresses this risk.

### **13. CONCLUSION**

- 13.1 Devon County Council has a broad and constantly changing role in school admissions with a priority for ensuring timely access to statutory aged education.

The recommendations in this paper will ensure Devon County Council meets its statutory responsibilities with regard to school admissions and travel to and from school as well as its broader role in supporting children and young people.

**Simon Niles**  
**Education and Learning Service**

### **ELECTORAL DIVISION: All**

Cabinet Member for Children Services and Schools: Councillor Andrew Leadbetter

Contact for enquiries: Simon Niles 01392 383000

Local Government Act 1972. Background Papers:

# **Appendix One – Proposed Published Admission Numbers for Community and Voluntary Controlled schools**

Published Admission Numbers can also be viewed as part of each school's admissions policy for each academic year, published at <http://devon.cc/schoolpolicy>

DfE number	School name		PAN 2023	PAN 2024	changes from 2023 to 2024
2400	Abbotskerswell Primary School	C	15	15	-
2201	Ashwater Primary School	C	8	8	map amendments
3053	Berrynarbor Church of England Primary School	VC	12	12	map amendments
2210	Bishops Nympton Primary School	C	10	10	map amendments
2402	Bishopsteignton School	C	30	30	map amendments
2404	Bovey Tracey Primary School	C	40	40	map amendments
2002	Bow Community Primary School	C	20	20	map amendments
2472	Bradley Barton Primary School and Nursery Unit	C	60	60	-
3001	Brampford Speke Church of England Primary School	VC	10	10	map amendments
3002	Branscombe Church of England Primary School	VC	10	10	map amendments
3003	Broadhembury Church of England Primary School	VC	8	8	map amendments
2476	Canada Hill Community Primary School	C	45	45	-
2007	Cheriton Fitzpaine Primary School	C	15	15	map amendments
3105	Chudleigh Church of England Community Primary School	VC	60	60	map amendments
3777	Clyst Heath Nursey and Community Primary School	C	45	45	-
2009	Clyst St Mary Primary School	C	30	30	map amendments
3152	Cornwood Church of England Primary School	VC	15	15	-
2025	Countess Wear Community School	C	45	45	map amendments
2015	Culmstock Primary School	C	20	20	map amendments
2431	Decoy Primary School	C	60	60	-
2416	Denbury Primary School	C	17	17	-
2223	East Anstey Primary School	C	7	7	map amendments
2207	East-The-Water Community Primary School	C	60	60	map amendments

**Appendix One – Proposed Published Admission Numbers for Community and Voluntary Controlled schools**

2420	Exminster Community Primary	C	60	60	map amendments
3059	Georgeham Church of England (VC) Primary School	VC	15	15	map amendments
3060	Goodleigh Church of England Primary School	VC	10	10	map amendments
3061	Great Torrington Bluecoat Church of England Primary School	VC	75	75	map amendments
2604	Gulworthy Primary School <i>(will convert to academy status within the Learning Academy Partnership)</i>	C	10	10	map amendments
2228	Halwill Community Primary School	C	15	15	map amendments
2605	Hatherleigh Community Primary School	C	30	30	map amendments
3779	Haytor View Community Primary School	C	30	30	-
2012	Hayward's Primary School	C	60	60	map amendments
2448	Hazeldown School	C	60	60	-
2432	Highweek Community Primary and Nursery School	C	60	60	-
3063	Holsworthy Church of England Primary School	VC	45	45	map amendments
2048	Honiton Primary School	C	60	60	map amendments
2231	Horwood and Newton Tracey Community Primary School	C	14	14	map amendments
3065	Ilfracombe Church of England Junior School	VC	105	105	map amendments
2232	Ilfracombe Infant and Nursery School	C	120	120	map amendments
3013	Kentisbeare Church of England Primary School	VC	25	25	map amendments
2234	Kentisbury Primary School	C	8	8	map amendments
2050	Kilminster Primary School	C	15	15	map amendments
2425	Kingsbridge Community Primary School	C	60	60	-
3112	Kingskerswell Church of England Primary School	VC	60	60	-
2026	Ladysmith Infant and Nursery School	C	90	90	map amendments
2027	Ladysmith Junior School	C	90	90	map amendments
3154	Lamerton Church of England VC Primary School <i>(will convert to academy status within the Learning Academy Partnership)</i>	VC	8	8	map amendments
2079	Landscore Primary School	C	60	60	map amendments

**Appendix One – Proposed Published Admission Numbers for Community and Voluntary Controlled schools**

2237	Langtree Community School and Nursery Unit	C	12	12	map amendments
3028	Littleham Church of England Primary School	VC	30	30	map amendments
2428	Loddiswell Primary School	C	15	15	-
3014	Lympstone Church of England Primary School	VC	30	30	map amendments
3114	Malborough with South Huish Church of England Primary School	VC	15	15	-
2622	Mary Tavy and Brentor Community Primary School	C	15	15	map amendments
2614	Milton Abbot School	C	15	15	map amendments
2715	Modbury Primary School	C	30	30	-
2239	Monkleigh Primary School	C	15	15	map amendments
2054	Newton Poppleford Primary School	C	30	30	map amendments
2055	Newton St Cyres Primary School	C	20	20	map amendments
2029	Newtown Primary School	C	30	30	-
3015	Offwell Church of England Primary School	VC	17	17	map amendments
3066	Parracombe Church of England Primary School	VC	8	8	map amendments
3016	Payhembury Church of England Primary School	VC	15	15	map amendments
2205	Pilton Infants' School	C	60	60	map amendments
3017	Plymtree Church of England Primary School	VC	15	15	map amendments
2059	Sandford School	C	30	30	map amendments
2060	Seaton Primary School	C	60	60	map amendments
2618	Shaugh Prior Primary School	C	10	10	-
2243	Shebbear Community School	C	10	10	map amendments
2244	Shirwell Community Primary School	C	8	8	map amendments
2062	Shute Community Primary School	C	12	12	map amendments
4011	Sidmouth College	C	150	150	map amendments
	<i>(will convert to academy status)</i>				
4011	Sidmouth College sixth form	C	10	10	map amendments
	<i>(will convert to academy status)</i>				
3022	Silverton Church of England Primary School	VC	20	20	map amendments
2245	South Molton Community Primary School	C	45	45	map amendments

**Appendix One – Proposed Published Admission Numbers for Community and Voluntary Controlled schools**

2242	St Giles-on-the-Heath Community School	C	15	15	map amendments
3069	St Mary's Church of England Primary School, Bideford	VC	60	60	map amendments
3128	St Michael's Church of England Primary School	VC	60	60	-
3024	Stoke Canon Church of England Primary School and Pre-school	VC	20	15	map amendments
2033	Stoke Hill Infant and Nursery School	C	90	90	map amendments
2034	Stoke Hill Junior School	C	90	90	map amendments
2446	Stokenham Area Primary School	C	30	30	-
2445	Stokeinteignhead School <i>(will convert to foundation status within the United Schools Federation)</i>	C	15	15	-
2609	The Erme Primary School	C	25	25	-
2461	The Grove School	C	45	45	-
2090	The Topsham School	C	30	30	map amendments
3025	Thorverton Church of England Primary School	VC	15	15	map amendments
3026	Uplowman Church of England Primary School	VC	8	8	map amendments
2073	Upottery Primary School	C	15	15	map amendments
2209	West Croft School	C	90	90	map amendments
2249	West Down School	C	15	15	map amendments
2074	Whimple Primary School	C	20	20	map amendments
2075	Willand School	C	60	60	map amendments
Uffculme School has consulted on extending its catchment area to include that of Willand School and to add Willand to its list of linked feeder schools.					
2724	Willowbrook School	C	60	60	map amendments
3011	Withycombe Raleigh Church of England Primary School	VC	90	90	map amendments
3375	Wynstream School	C	60	60	map amendments

## Appendix Two – Consultation responses to Changes to Catchment Area

Properties<sup>3</sup> are listed in the **Appendix Three attachment spreadsheet**. They were identified as moving from one catchment area to another under the proposed amendments.

Education records were reviewed to identify where any children have attended school from that property and information was shared with schools. This was redacted so that individuals could not be identified.

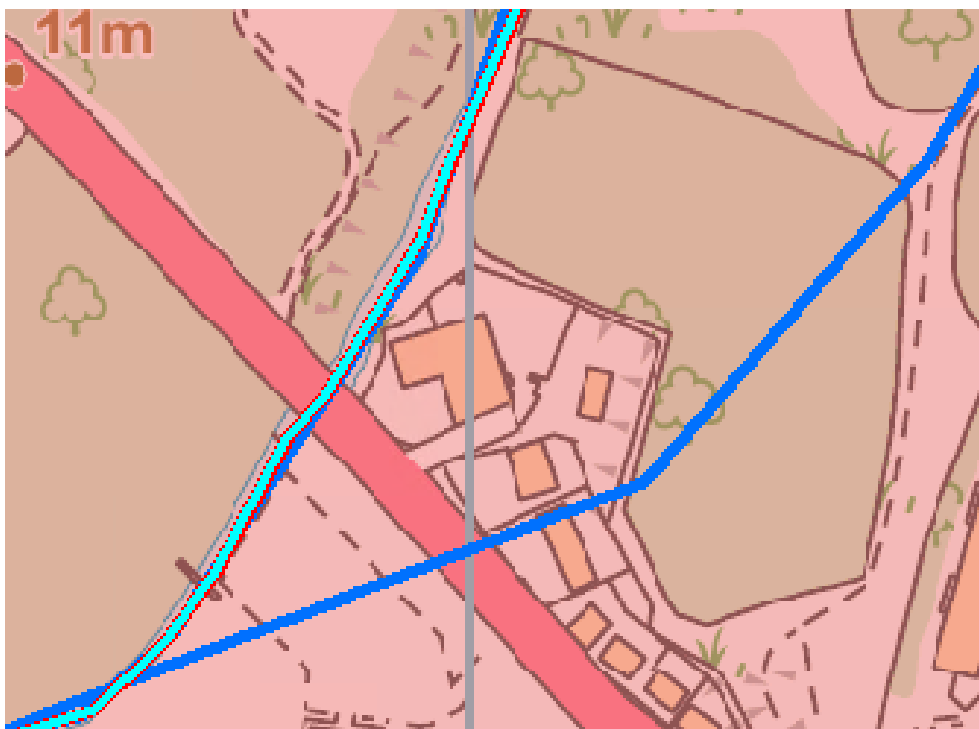
1. The following responses were received – community and VC schools highlighted in yellow:

**a) from resident of a property at EX2 6--. Boundary between Wynstream and Countess Wear schools. Secondary school catchment area for Isca Academy.**

“Thank you for your letter dated 22 November 2022 regarding the proposal to change my property from Wynstream to Countess Wear. I agree with the proposal to move to Countess Wear.”

The proposed amendment in this area takes the boundary from the middle of the southern part of Lulwell Valley Park to run along the watercourse of Northbrook. There is no impact on transport entitlement at primary or secondary level.

**Recommendation for Members:** To amend the boundary between Wynstream and Countess Wear schools as consulted, as below:



<sup>3</sup> Property names or numbers have been removed from this view for Data Protection reasons.

**b) from resident of a property at EX5 2--. Boundary between Newton Poppleford and West Hill schools. Secondary school boundary between Sidmouth College and The King's School.**

"Whilst we no longer have children of school age. I would like to express my concerns about moving [this property] to Newton Poppleford school, which would then change the secondary school admission to Sidmouth College.

[This property is a part of] our business, so we found West Hill the perfect location to nip across the road to do the school run in between work. Our postal address is classed as Aylesbeare. When we moved to the area mid school year, we experienced many issues getting our daughter into any nearby schools, in fact, West Hill went over their Pan numbers to accommodate us in the end. The only school with vacancies was Whimble at the time. At that time Newton Poppleford school refused to even see us.

From our location it is much easier to get to both West Hill School and The Kings School, as you need to just turn left then right at the staggered junction across the A3052. Have you tried turning left towards Newton Poppleford during peak times of the day? This road is becoming increasingly busier and journey times to Sidmouth increasing.

The Kings School bus stops at the old Halfway Inn before continuing into Aylesbeare.

Both Newton Poppleford and Sidmouth College are further away, which means longer travelling times and more expense. There is insufficient parking at Sidmouth College for parents to collect after school. East Hill is very often closed due to accidents.

From a child's point of view my [child]'s friends live in Aylesbeare/West Hill, so when they wished to meet friends it is nearby.

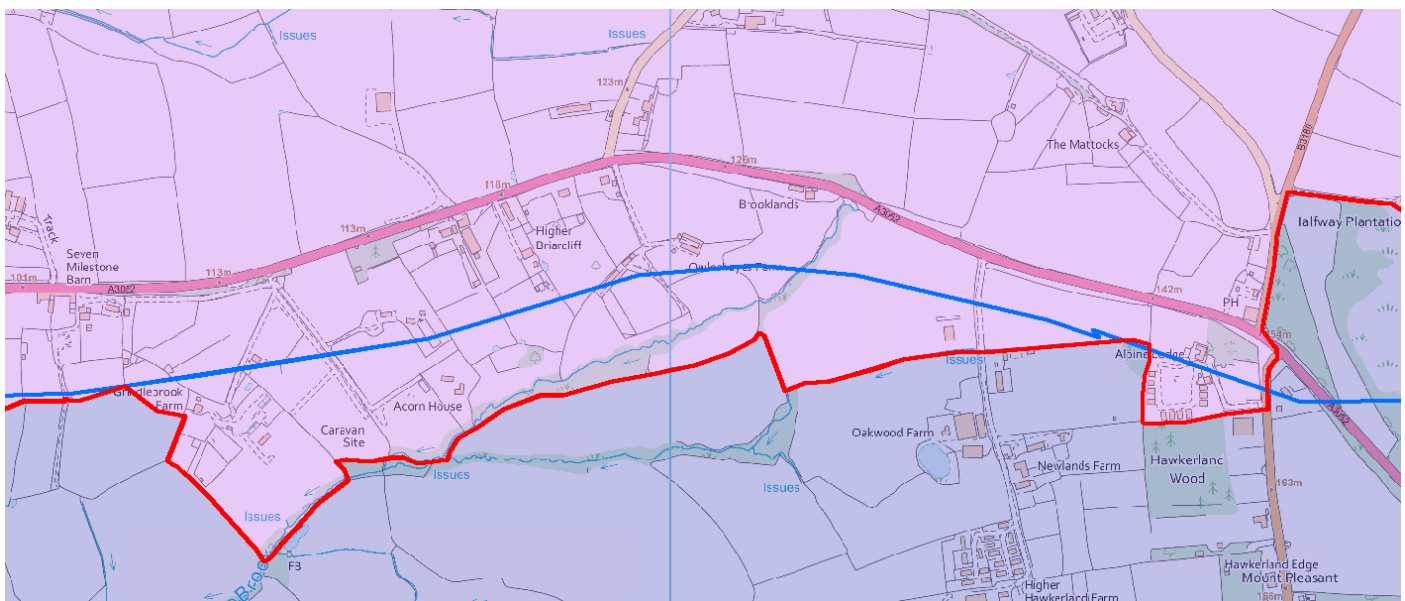
Our doctors are based in Ottery St Mary, so if we ever needed to take a child to the doctors after school this worked well."

The proposed amendment in this area takes the boundary from the centre of two fields and running through land of the resident's property to run along the A3052 for a short section before running along then B3180. The boundary to the west of this section runs along the rear of properties to the south of the A3052.

Changing the proposal to meet the request from this resident would take the boundary to the southern boundary of this property before meeting the B3180. This would mean no change to admissions priority or transport entitlement.

**Recommendation for Members:** To amend the boundary between Newton Poppleford and West Hill schools (and between Sidmouth College and The King's School), as below.

The admission authorities for West Hill and The King's School will be given the same recommendation.



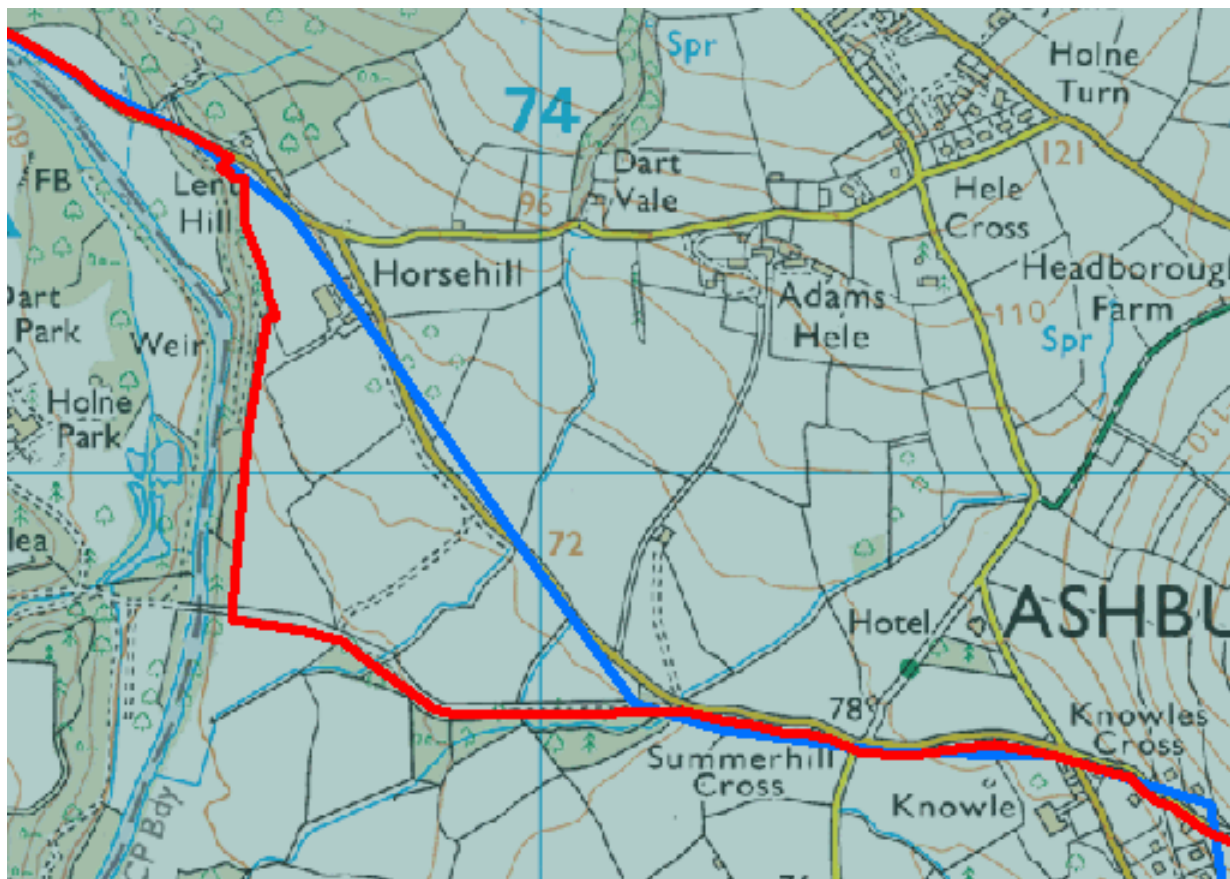
**c) from resident of a property at TQ13 7--. Boundary between Ashburton and Buckfastleigh schools. Secondary school catchment for South Dartmoor Community College.**

"Our property [ ], Ashburton which is an Ashburton telephone number, parish, post code and polling station is 1.4 miles from Ashburton Primary school. We cannot grasp why you want to put us into a catchment area where the Primary school is 4.3 miles away (3 times the distance) with another Primary school in between (Buckfast). Some of Buckfastleigh being in South Hams District Council and Ashburton in Teignbridge. Presumably you would provide free school transport, not ideal for a cash strapped Devon County Council!"

The proposed amendment corrects the boundary which currently runs through a farm and its outbuildings and adjoining fields to run along an adjacent minor road between Ashburton and Poundsgate.

Changing the proposal to meet the request from this resident could take the boundary along footpaths and field boundaries to the west of the road and farm before re-joining the road. This would mean no change to admissions priority or transport entitlement.

Recommendation to the admission authority for the schools involved: To amend the boundary between Ashburton and Buckfastleigh schools, as below.



**d) from resident of a property at EX2 8--. Boundary between St Thomas and Bowhill schools. Secondary school catchment for West Exe School.**

"I am writing in response the letter we received about proposed changes to catchment area boundaries for admissions 2024-25, in which we were informed that our property [ ], which was previously on a boundary line, has been moved from Bowhill and St Thomas to just Bowhill. I would like to feedback that we think it makes more sense for our property to be included in the St Thomas catchment area, and this would also be our preference. Although the old boundary line did touch our property, it was clearly predominantly on the St Thomas side, which to us makes sense as this is our closest primary school. Bowhill (although still relatively close) is twice the walking distance from our property compared to St Thomas. We would therefore like to request that, if our property must be included in only one catchment area, that it is the St Thomas catchment. We hope you will consider this request."

The proposed amendment corrects the boundary which currently runs through this property before linking with Alphington Road.

Changing the proposal to meet the request from this resident could take the boundary along the southern boundary of the property before linking with Alphington Road. This would mean no change to admissions priority or transport entitlement.

Recommendation to the admission authority for the schools involved: To amend the boundary between St Gabriel's and Bowhill schools, as below.



**e) from resident of a property at EX4 1--. Boundary between St Gabriel's and Bowhill schools. Secondary school catchment for West Exe School.**

"I am writing to formally express my dissatisfaction in the changes to school admission boundaries and the change of our road from Bowhill to Redhills.

We reside on Berkshire drive and to get to Redhills primary school it would take us 20 mins minimum to walk and would involve having to walk a main road.

Bowhill primary is far closer and all the children on our street currently attend Bowhill.

The proposed changes for our street make no sense and would mean segregating children who live on opposite sides of the street.

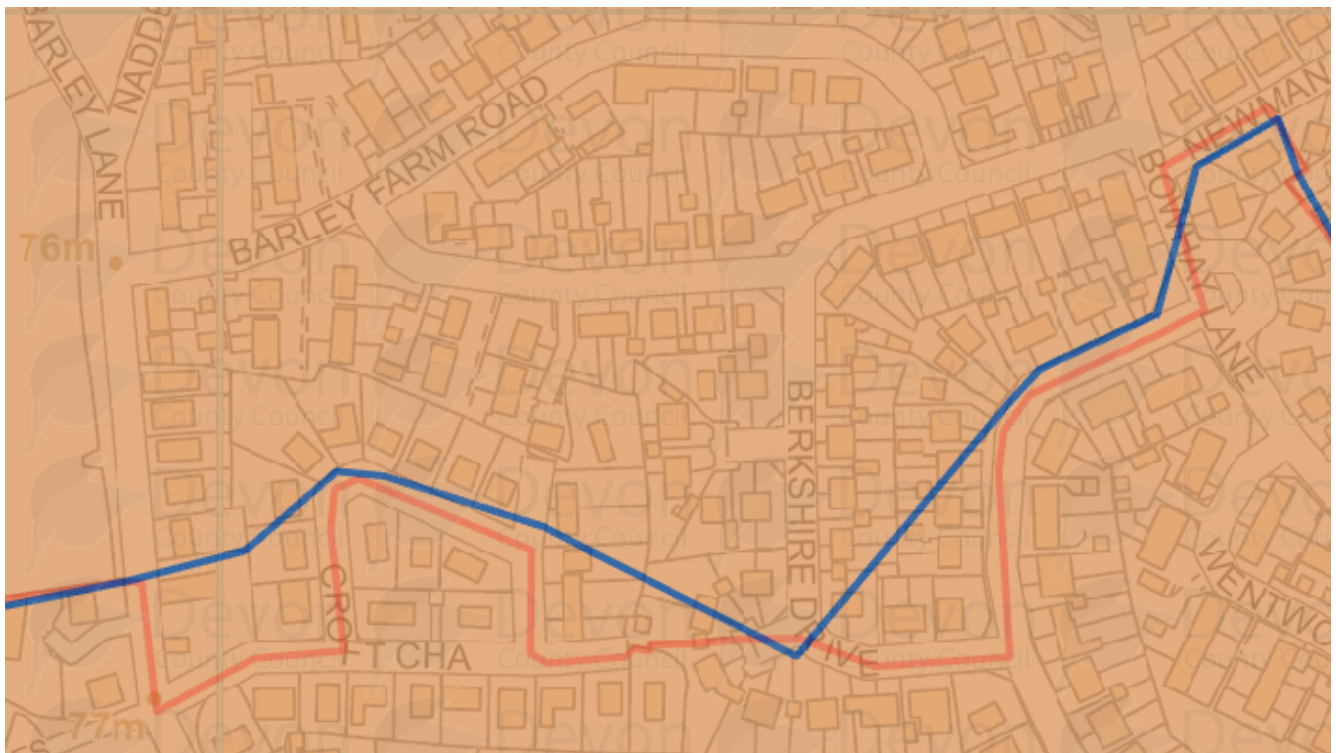
I would be very disappointed in Devon Council if these proposed changes are enforced."

The proposed amendment corrects the boundary which currently runs through several properties in the area between Barley Lane and Dorset Avenue. It allows the boundary to run along roads as close to the current boundary as possible. It runs along the boundary between two properties where necessary to cross from Berkshire Avenue to Croft Chase.

Changing the proposal to meet the request from this resident could take the boundary behind a series of houses and move more properties from St Gabriel's to Bowhill's catchment. This would be less clear to local residents.

It was noted that the potentially affected properties in Berkshire Drive are within the statutory walking distance for children to both schools: The walking distances suggested by Google Maps on mostly flat routes are 0.7 miles, 15 minutes to St Gabriel's and 0.5 miles, 12 minutes to Bowhill. Children living on this road attend six different primary schools.

Recommendation to the admission authority for the schools involved: To amend the boundary between St Thomas and Bowhill schools as consulted, as below.



**f) from resident of a property at EX5 1--. Boundary between Woodbury and Woodbury Salterton schools. Secondary school catchment for Exmouth Community College.**

"I would like to say I am NOT happy with the change in catchment area for my home.

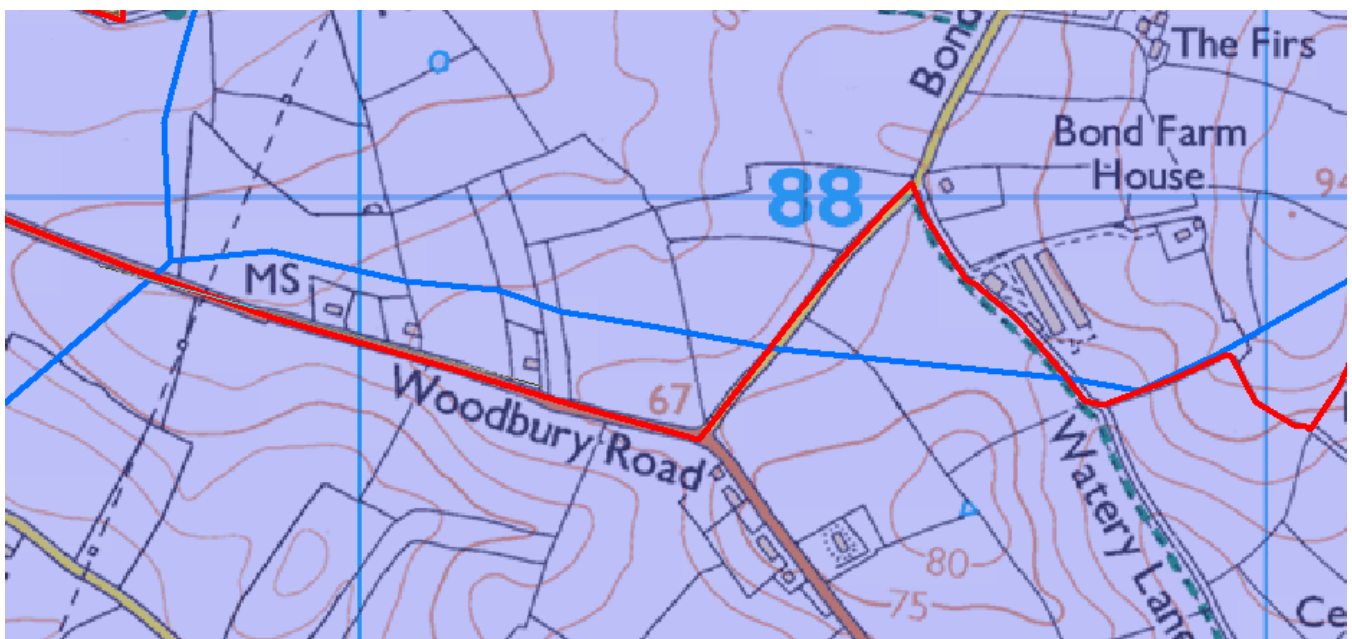
I would like to stay within the parish of Woodbury. It is in closer proximity to us, and we and our home is part of this community NOT Woodbury Salterton."

The proposed amendment corrects the boundary which currently runs through several fields between the villages of Woodbury and Woodbury Salterton. It allows the boundary to run along Woodbury Road, Bond's Lane and onto Watery Lane.

Changing the proposal to meet the request from this resident could take the boundary behind a series of houses, up to 0.4 mile from the road. This would be less clear to local residents.

It was noted that the proposal would have no impact on which parish the property lies in. It is in the Woodbury Parish, as are both schools. Parish boundaries are not a determining factor on school catchment areas though may have influenced them as they have developed. The walking distances suggested by Google Maps on mostly flat routes are 0.9 miles, 18 minutes to Woodbury and 1.3 miles, 26 minutes to Woodbury Salterton.

Recommendation to the admission authority for the schools involved: To amend the boundary between Woodbury and Woodbury Salterton as consulted, as below:



**g) from resident of a property at EX7 9--. Boundary between Gatehouse and Westcliff schools. Secondary school catchment for Dawlish College.**

"I have received a letter stating that the catchment area for my property is now Gatehouse Primary School.

This is simply nonsensical. I can see Westcliff primary school from my house. It's a 5-10 minute walk away.

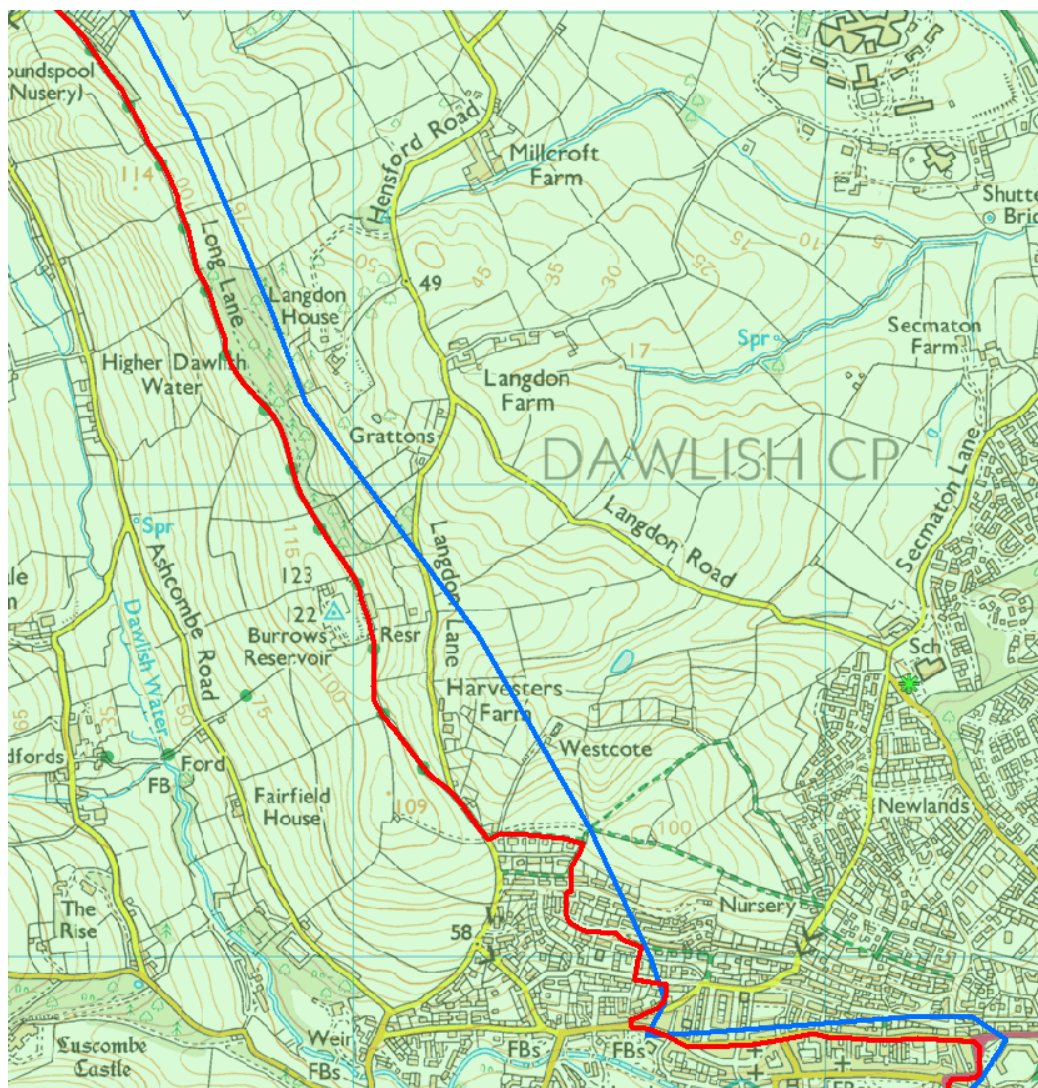
Gatehouse on the other hand is a good 20 minute walk.

My [ ] will be of school age and I strongly encourage you to rethink."

The proposed amendment corrects the boundary which currently runs through several fields either side of Langdon Lane and then through several properties at Meadow Park and Upper Longlands in Dawlish. It allows the boundary to run along Long Lane, Badlake Hill and Upper Longlands, Park Road and High Street, as close as possible to the current boundary.

It was noted that both schools are within walking distance of all potentially affected properties and there is no impact on transport entitlement. The address was not identified, and it is not possible to comment directly on the actual walking distances. The distances to each school range from 0.5 to 0.9 miles.

Recommendation to the admission authority for the schools involved: To amend the boundary between Westcliff and Gatehouse as consulted, as below:



**10 February 2023**

**h) from resident of a property at EX7 9--. Boundary between Gatehouse and Westcliff schools. Secondary school catchment for Dawlish College.**

"I would like submit my objection to the proposed boundary changes in the Dawlish area.

These changes would have a detrimental negative effect on my young family over the coming years.

Westcliff primary school is a very short walk from our house (we can physically see it) the move to gatehouse would mean we would have to use a vehicle.

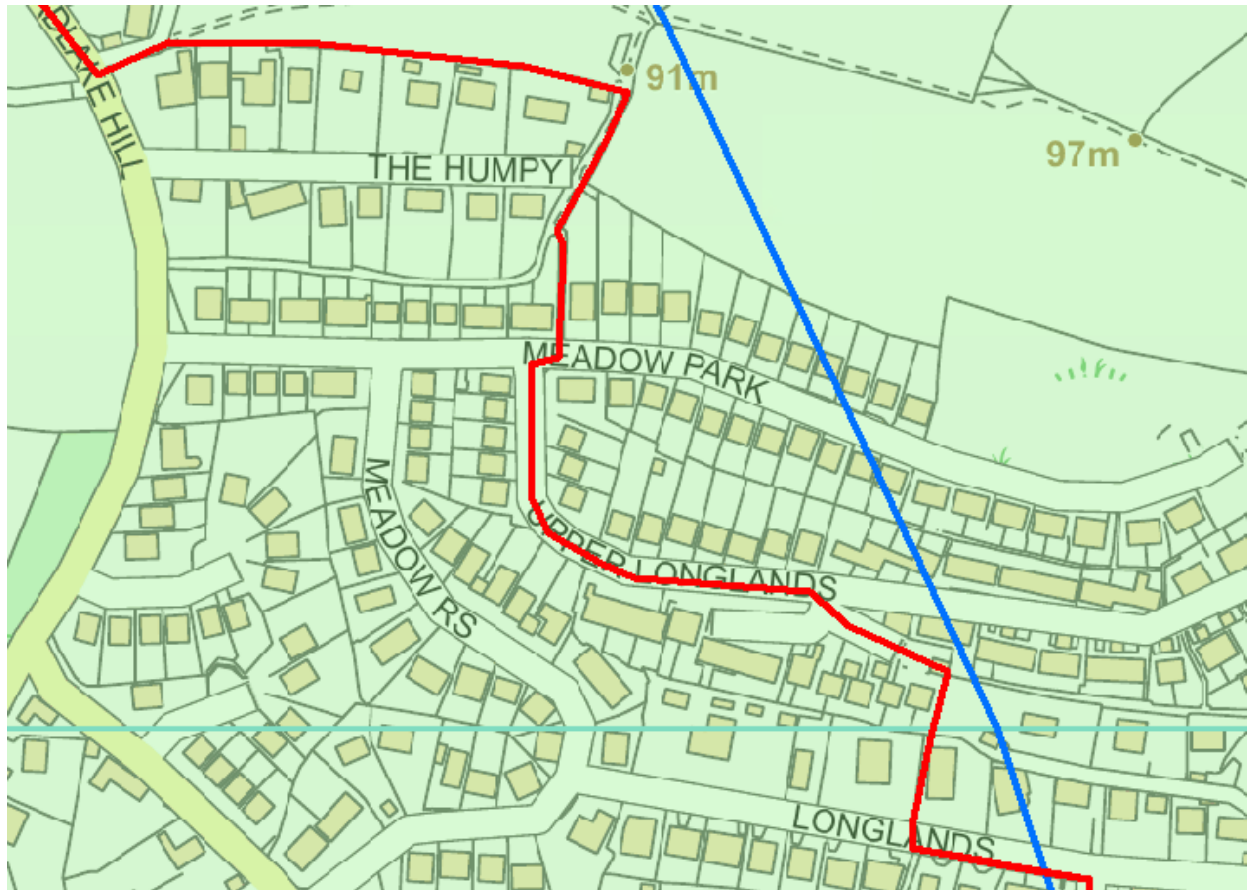
I also have personal issues with gatehouse primary as I went there as a pupil myself and my experiences were highly negative and it still affects me today.

I will fight this proposal with as much legal power as I can muster to ensure my child gets a safe and local education.”

The proposed amendment corrects the boundary which currently runs through several fields either side of Langdon Lane and then through several properties at Meadow Park and Upper Longlands in Dawlish. It allows the boundary to run along Long Lane, Badlake Hill and Upper Longlands, as close as possible to the current boundary.

It was noted that the potentially affected properties are within the statutory walking distance for children to both schools: The walking distances suggested by Google Maps on mostly flat routes are 0.7 miles, 14 minutes to Westcliff and 0.8 miles, 17 minutes to Gatehouse. The walking routes to both schools are within the town of Dawlish and no safety or unsuitability issues have been reported. Langford Road and Elm Grove Road have been assessed for safety as part of a longer route and assessed as suitable.

Recommendation to the admission authority for the schools involved: To amend the boundary between Westcliff and Gatehouse as consulted, as below:



i) from resident of a property at EX15 2--. Boundary between **Willand** and Halberton schools. Secondary school boundary between Cullompton Community College and Uffculme School (subject to this year's consultation) and Tiverton High School.

"I have just received a letter notifying us that our property address has changed catchment area from Willand catchment to Halberton.

I am extremely unhappy with this change. We have been at the address for 12 years, the address is a Willand address, not Halberton.

We are currently applying for primary schools and soon high schools will this with have a huge impact on.

Please take this as an official complaint and appeal to change our address Back to a Willand catchment.

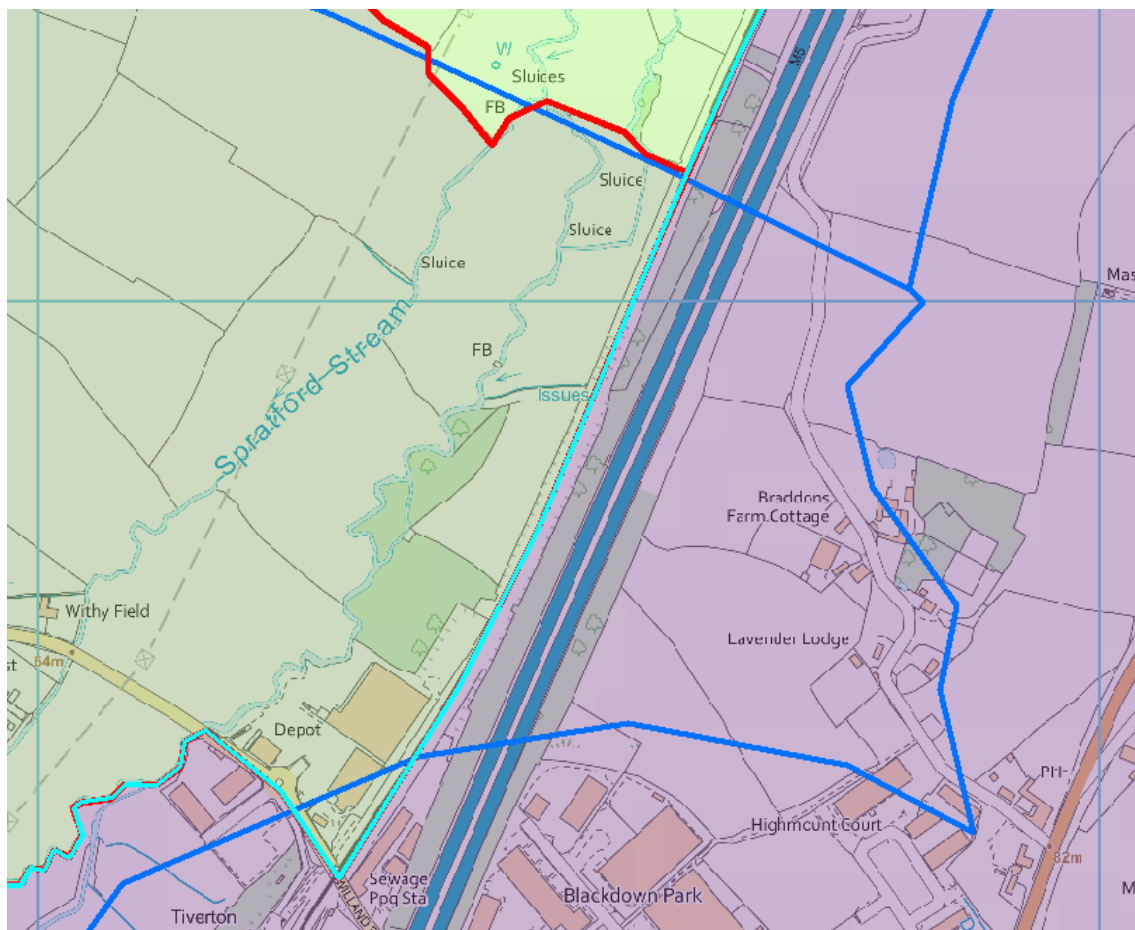
Please respond confirming you have received this email and will implement this change back."

The proposed amendment corrects the boundary which currently runs through fields and then through several properties on the eastern side of the railway and motorway, away from Halberton and Tiverton. It allows the boundary to run along the motorway before joining a watercourse towards the south west, as close as possible to the current boundary.

Changing the proposal to meet the request from this resident could take the boundary along the railway or further north along the watercourse. This would mean no change to admissions priority or transport entitlement.

**Recommendation for Members:** To amend the boundary between Willand and Halberton schools (and between Cullompton (and potentially Uffculme School) and Tiverton High School), as below.

The admission authorities for Halberton Primary School, Cullompton Community College, Uffculme School, and Tiverton High School will be given the same recommendation.



**j) from resident of a property at EX20 3--. Boundary between Hatherleigh and The Clinton schools. Secondary school boundary between Okehampton College and Great Torrington School.**

"I'm writing in response to the proposed change in catchment area of primary school.

It has been proposed that my property [ ], Meeth moves from Hatherleigh to The Clinton I would like to appeal this decision.

I'm a former pupil of Hatherleigh primary school and went onto Okehampton College, with this change in catchment area not only would the primary school choice be affected but also the secondary school, therefore I would have no experience with either of these schools.

I already have family within Hatherleigh primary school so know it is a good school for future children.

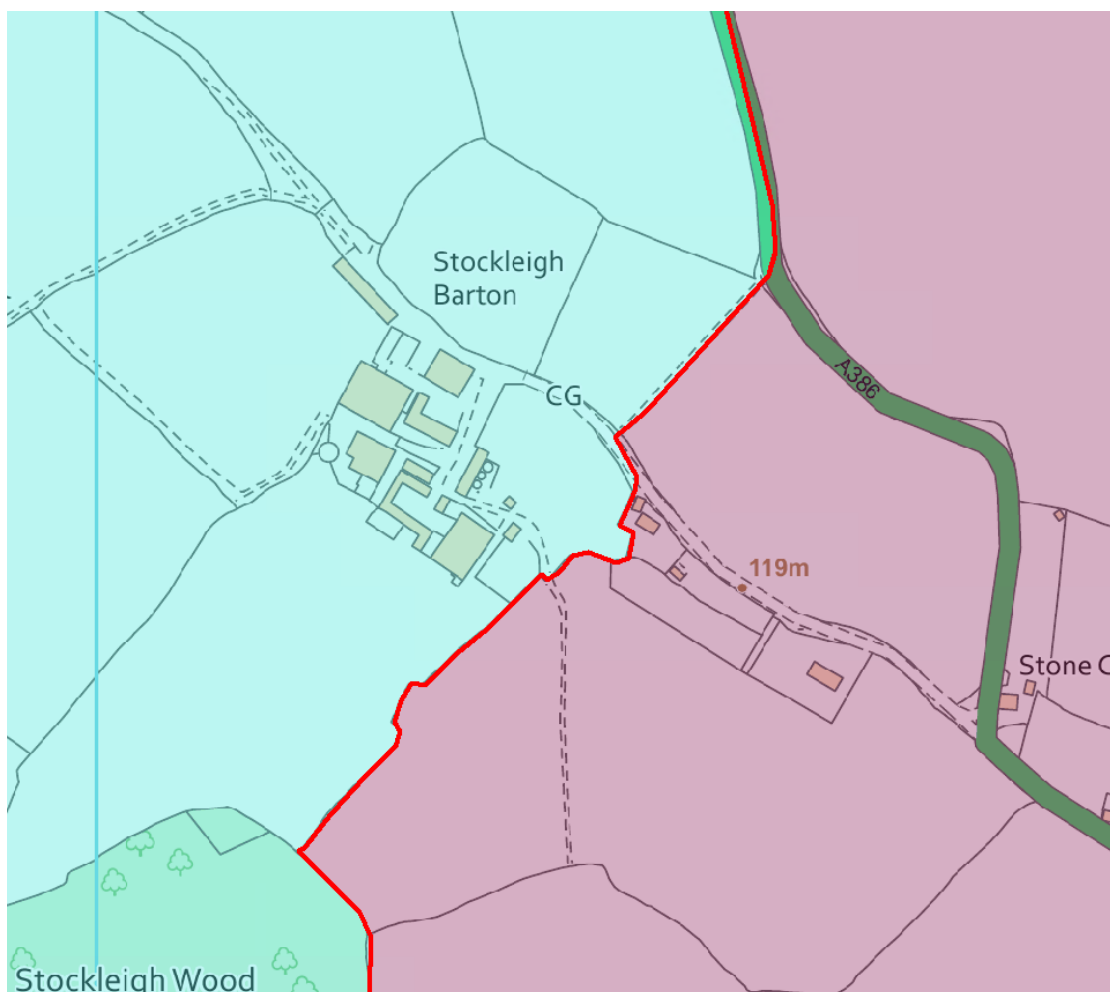
I would also be travelling towards Hatherleigh and Okehampton for work and essentials."

The proposed amendment corrects the boundary which currently runs through fields and then through the buildings at Stockleigh Barton. It allows the boundary to run along the A386, as close as possible to the current boundary.

Changing the proposal to meet the request from this resident could take the boundary along field boundaries further round Stockleigh wood and across to meet the A386 further north. This would mean no change to admissions priority or transport entitlement.

**Recommendation for Members:** To amend the boundary between Hatherleigh and The Clinton schools (and between Okehampton College and Great Torrington School), as below.

The admission authorities for The Clinton, Okehampton College and Great Torrington School will be given the same recommendation.



**k) from resident of a property at EX34 0--. Boundary between Berrynarbor and Combe Martin schools. Secondary school catchment for The Ilfracombe Church of England Academy.**

"I have recently received a letter from Devon County Council admissions stating that it is proposed that our property be moved from Berrynarbor to Combe Martin.

This is a concern for us, we have a little one who we are hoping to enlist to Berrynarbor nursery and there on Berrynarbor elementary. Having lived in this village my whole life, this is where I went to school and it would be important to us on both a practical and sentimental perspective that our child is permitted to attend Berrynarbor school, she will also have relatives already attending.

Berrynarbor school is 1mile from us and just a 4 minute drive.

Combe Martin is 3 miles and a 12 minute drive.

Taking into account the distance I believe it would be logical to keep our property within the Berrynarbor catchment.

I hope our perspective is taken into account on this matter.."

The proposed amendment corrects the boundary which currently runs through fields between Berrynarbor and Combe Martin. It allows the boundary to follow a watercourse to the sea and to join the road linking the A3123 and Berrynarbor, as close as possible to the current boundary.

Changing the proposal to meet the request from this resident could take the boundary along field boundaries further southwards to meet the link road further south. This would mean no change to admissions priority or transport entitlement.

**Recommendation for Members:** To amend the boundary between Berrynarbor and Combe Martin schools, as below.



**I) from resident of a property at EX34 9--. Boundary between Berrynarbor and Ilfracombe Infant and Nursery School and Ilfracombe Church of England Junior School. Secondary school catchment for The Ilfracombe Church of England Academy**

"Further to the letter we have received dated 22nd November 2022, we write to STRONGLY OBJECT to the proposal as submitted to remove our home, [ ], together with the immediately adjacent properties from the catchment area of Berrynarbor School to that of Ilfracombe Infants – We moved to this property in January 2007, shortly before the birth of our daughter in [ ]. The property, and more importantly the village, met all our criteria needs for a long-term family home.

Berrynarbor enjoys many benefits, on one of which is an excellent small village school, and pre-school.

Having been resident within the parish of Berrynarbor, and therefore the catchment area for the school, our daughter attended Berrynarbor pre-school and school; prior to her transition to Ilfracombe Academy in 2018. Her primary education has been extremely happy, and she has forged valuable friendships locally, together with a sense of belonging to a community.

The proximity of our home to the village school has previously allowed us to enjoy the easy walk to and from school on the many occasions that we have been able to do so.

Our home is not the only residence within the immediate area that is affected by the current proposal, and neither is it the only property that is a family home.

Since we moved here in 2007, within this enclave of neighbouring properties, a total of six families with children have been resident, with ALL children having attended our local school here in the village.

The implications of the proposed changes would create unacceptable consequences.

All children living within this area would require transport to and from Ilfracombe Lower School, which would therefore become the responsibility of the Authority in terms of organisation and cost incurred, which we believe would be considerable.

In an age where we all have a responsibility to reduce our carbon impact, the unnecessary additional environmental burden of this is a matter of great concern.

Importantly, any children affected would lose the benefits to the physical and mental health and well being that are gained by having the opportunity of walking to school.

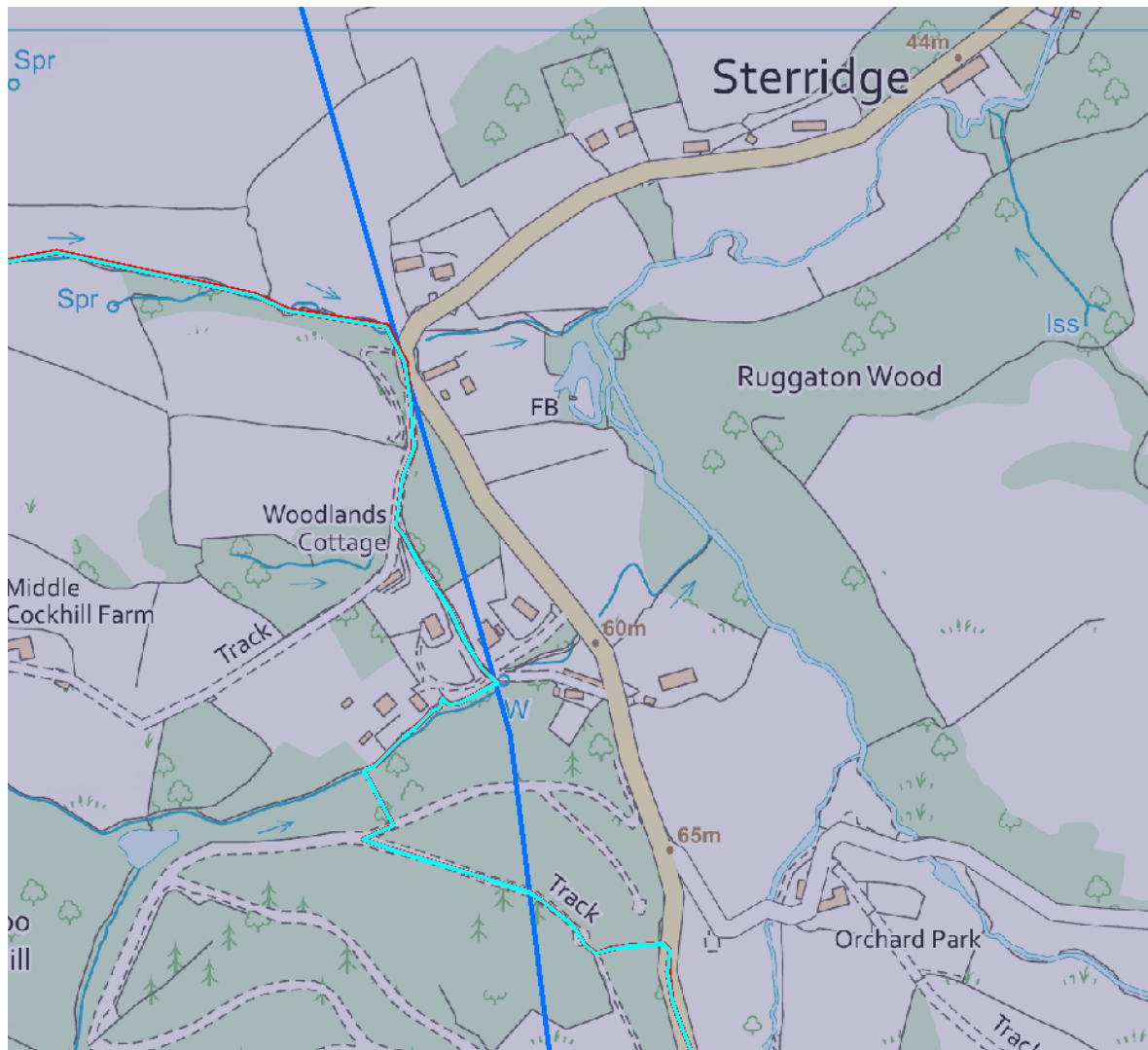
Having been fortunate enough for our own daughter to have enjoyed being a pupil at Berrynarbor School, we also have very serious concerns that the proposed alterations could have a deleterious financial impact upon the school with regards to any funding received by the Authority, based upon student admissions.

We have already raised our objection and highlighted our concerns directly with Mrs Susan Carey, Head of Berrynarbor School; and we will additionally be taking the matter with our local Councillors."

The proposed amendment corrects the boundary which runs through one property and across fields and woodlands to the west of a minor road along Sterridge Valley towards Sterridge. It allows the boundary to follow the road itself, as close to the current boundary as possible.

Changing the proposal to meet the request from this resident could take the boundary along an access road and track, diverting the boundary so that there are no catchment changes for the three properties which would otherwise move from Berrynarbor to Ilfracombe Infants / Juniors. The boundary could then follow the road as proposed, to the south of the three properties. This would mean no change to admissions priority or transport entitlement. Three further properties to the west were unaffected by proposals.

**Recommendation for Members:** To amend the boundary between Berrynarbor and Ilfracombe Infant / Juniors schools, as below.



**m) from resident of a property at EX34 9--. To amend the catchment for Berrynarbor Church of England Primary School to include the entire parish of Berrynarbor.**

"I would like to put forward that the catchment area for Berrynarbor primary school is changed to match the Berrynarbor village parish boundaries to include the whole parish for the local village school.

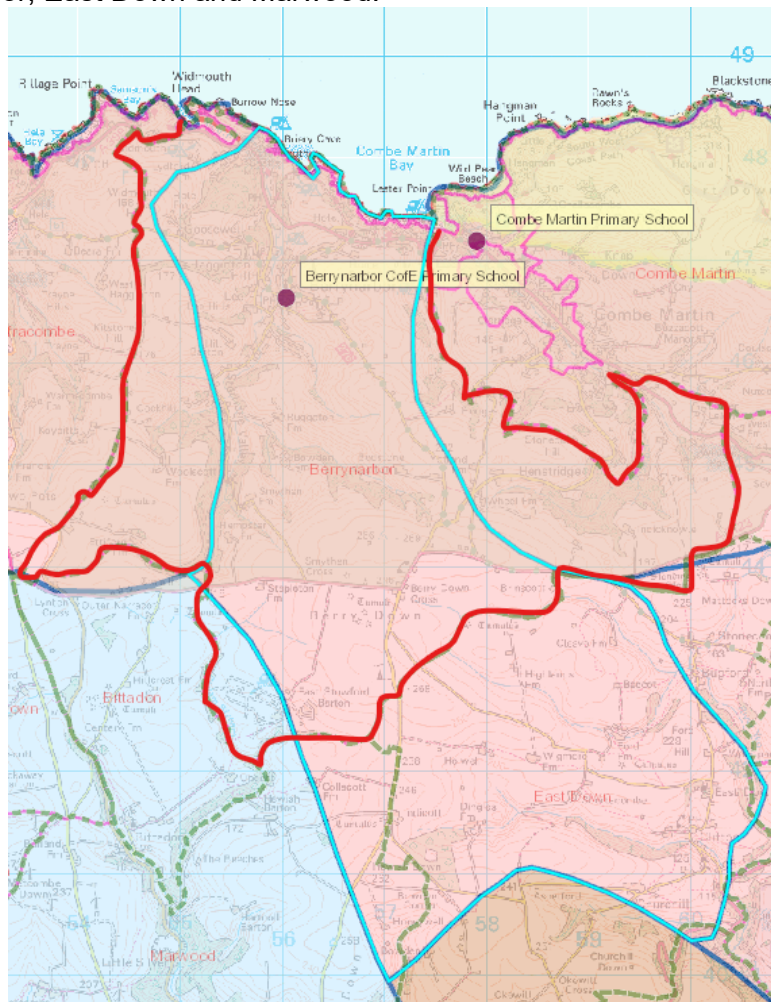
We were lucky to get a place for my older daughter as it wasn't till after applying we realised the school catchment a village boundary are different. I have a second daughter who is only 11 months old and I would like to eliminate the worry of her not being able to attend our local village school which we always thought was our local school. As we live at [ ] which at the moment is not in the school catchment but we do live in the parish of Berrynarbor.

I believe moving the boundary to follow the village boundary would make complete sense at the moment I believe a high number of children get places to Berrynarbor school who don't live in the boundary of the school catchment area or the parish of the village therefore a demand issue can't be a reason for the boundary of the whole village to not to be incorporated in to the school catchment area.

I believe there are 3 addresses on our road [ ] who should be included in the catchment area to match the village boundaries (instead of currently being in the Ilfracombe area. ) [ ] I would very much like you to consider this when changing the boundaries of the school catchments this year."

The consultation did not include a proposal to extend the catchment area for Berrynarbor to include all of the parish of Berrynarbor.

The parish of Berrynarbor is shown in the map below, with a red boundary. It includes part of the school catchments for Berrynarbor, Ilfracombe Infant and Junior schools, Marwood School, and Combe Martin Primary School. The Berrynarbor catchment is shown with a blue boundary. It includes parts of the parishes of Berrynarbor, East Down and Marwood.

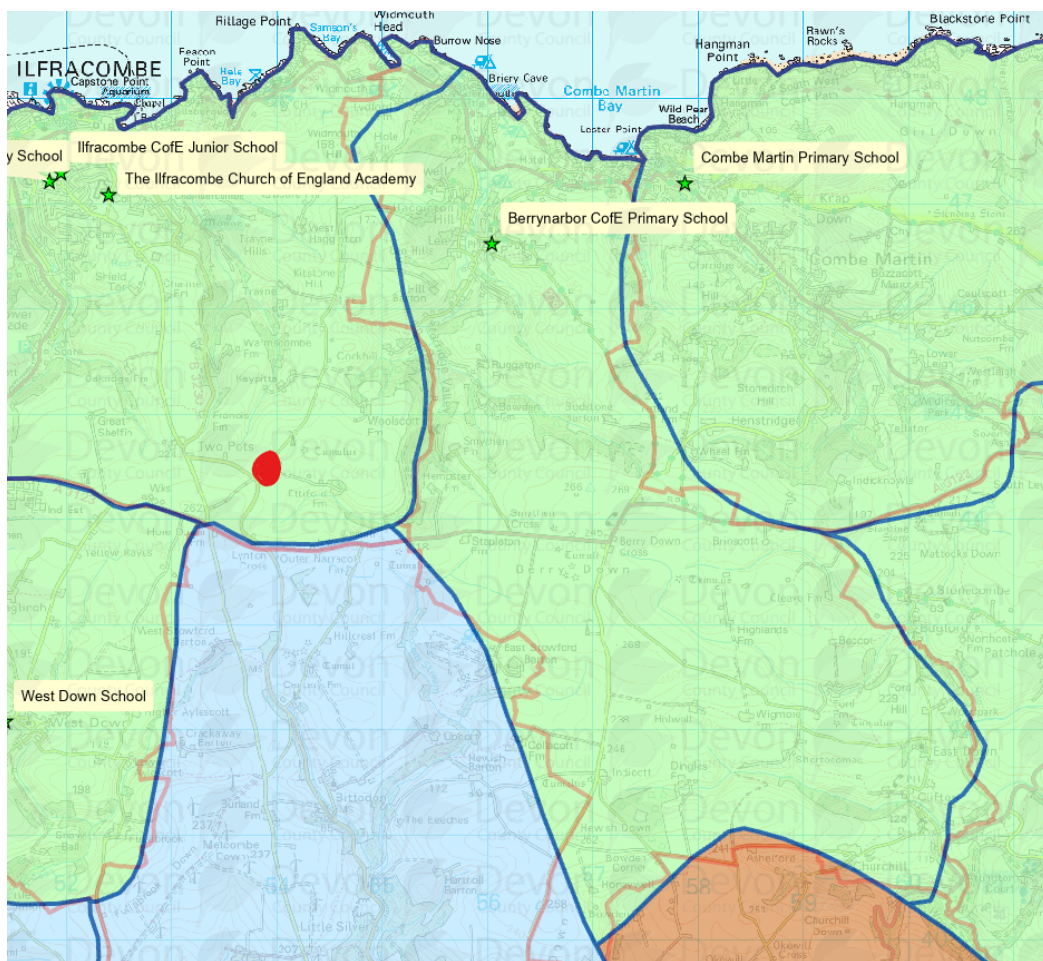


Parish and other administrative boundaries including postal code areas are not used to determine school catchment areas. While there are historical links, they are not drawn with a common aim that each catchment area will have an appropriate number of children for the size of the school. Parishes do not take into account school locations and the travel distances required for attendance.

The LA promotes a network of school catchment areas such that each property falls within the catchment area of one school. Amendments to one school should be complimented by amendments to the neighbouring school wherever agreement can be reached.

In this instance, the properties involved do not have Berrynarbor as the local school. The nearest school is in Ilfracombe: the infant school is 2.5 miles and the junior school 2.6 miles by the shortest suggested driving route. Berrynarbor is at 3.1 miles.

The area where the resident lives is shown below with a red circle. The current school catchments are shown with blue lines; proposed amendments to catchment area boundaries are shown by red lines.



Changing the catchment area as requested would affect pupil place planning across the area and would introduce an additional financial liability for the LA with a new entitlement to free school transport that does not currently exist.

**Recommendation for Members:** To not extend the catchment area for Berrynarbor as requested.

**n) from resident of a property at EX32 0--. Boundary between Filleigh and South Molton Community Primary School. Secondary school catchment for South Molton Community College**

"I am writing to strongly object to your plans to put move our house Embercombe Lodge Filleigh EX320TQ from the catchment area for Filleigh Primary school to south Molton. Our house was [ ] for the Castle Hill estate so we are in walking distance of the primary school , but not if you go by road via Litchadon Hill towards Aller Cross as your map. In these days of going ' green' wouldn't it be better not to have to rely on a bus to collect any children that may live at this address .? ( hopefully our grandchildren) . We would hope you will allow any children living here to go to a filleigh School and to support the village in the future"

and

**from parish councillor for Filleigh. Boundary between Filleigh and South Molton Community Primary School. Secondary school catchment for South Molton Community College**

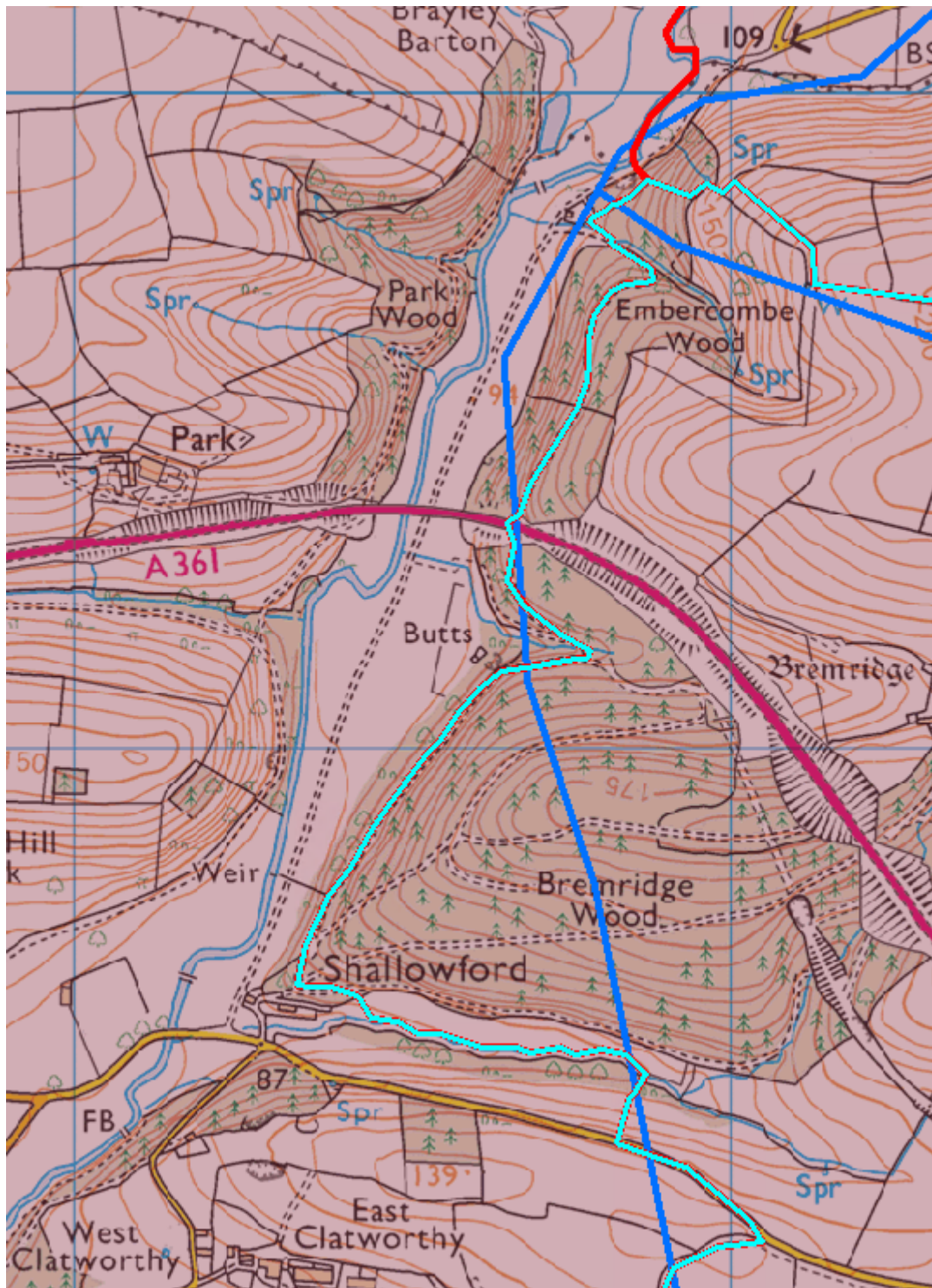
"As a Parish councillor for Filleigh I have been asked to write to you regarding your proposal to move houses from Filleigh primary school catchment area to South Molton. One of the residents at [ ] is particularly anxious, especially as there are two properties in her lane but only one had the letter regarding proposed boundary changes. This could cause problems in the future .they are a pair of isolated dwellings ( as is [ ] nearby ) and children may end up with different friendship groups if they were split into different schools. [ ] are part of the Castle hill estate and both are in walking distance of Filleigh School .

At our parish council meeting on 13th December , councillors unanimously agreed that the houses in the village should stay in the catchment area of the Filleigh school , the future of the school and the village must not be put in jeopardy if families looking to move here cannot guarantee a place for their children and we cannot risk a reduction of numbers of pupils at our school."

The proposed amendment corrects the boundary which runs across fields and woodlands to the east of the River Bray. It allows the boundary to follow the River itself, as close to the current boundary as possible.

Changing the proposal to meet the request from this resident could take the boundary along tracks through Embercombe and Brembridge Woods, diverting the boundary so that there are no catchment changes in the area. This would mean no change to admissions priority or transport entitlement. Three further properties to the west were unaffected by proposals.

**Recommendation for Members:** To amend the boundary between Filleigh and South Molton Community Primary schools, as below.



**o) Uffculme Academy Trust is the admission authority for Uffculme School. It has proposed to extend its catchment to include Willand School's area and to name it as one of its linked feeder schools for admissions purposes. The following responses have been received.**

"My older son went to uffculme school and I would very much like for my younger son to also attend in a few years when it's his turn for secondary school.

I would therefore like Uffculme school to be included in the Willand catchment area."

"Thank you so much for providing a copy so that I am fully informed. As such, I wish to restate my support for the inclusion of Willand into the catchment area for Uffculme school. Thank you for the opportunity to comment."

The following was received separately from two parents:

"As a parent of children at Willand School I am informed that there is currently a consultation open on the admissions policy. The proposal is that Willand School will be in the catchment areas for both Cullompton Community College and for Uffculme School and will be a feeder school for both. The consultation runs from 1st November 2022 to 6th January 2023.

I would like to offer my full support for the proposal. As Willand School is located geographically so close to Uffculme School it makes complete sense and would provide parents with a greater degree of choice for secondary schools. It is often a source of contention that those living in Willand with Uffculme being their nearest secondary school are not able to benefit from Willand being a feeder school to Uffculme."

"Please consider this email in support of the changes that will allow Willand and Willand School to become catchment and a direct feeder school for Uffculme High school.

We are very much in favour of these changes."

Where an own admission authority school extends its catchment area, the LA should take a view on whether this might breach the requirement of the School Admission Code that its admission arrangements are lawful and fair. Decisions about its catchment and feeder school priorities are for the academy trust to make. Officers have advised the Trust to monitor the impact on future applications, particularly from in catchment children to the east of the catchment area. They live relatively far from the school and may be disadvantaged by the inclusion of children from Willand. Nevertheless, while there may be in area over-subscription, the Willand area is contiguous and close to Uffculme and so is not unreasonable or unfair. Most, but not all, addresses in the Willand catchment are within walking distance to Uffculme and would not have a new entitlement to free transport on catchment school grounds. There are no grounds to formally object to the proposed change.

There is no requirement for Cullompton Community College to reduce its own catchment or to remove Willand from its own list of linked feeder primary schools.

It is for the LA to recognise an extended or new catchment area for the purposes of entitlement to free transport on catchment grounds. Devon has not previously recognised an extended catchment where there is already a catchment school for the address.

This will be reviewed in subsequent years as it becomes clear what changes there may be in parental preference.

**Recommendation for Members:** there are no grounds to refer an objection to the Office of the School Adjudicator against the proposed amended arrangements for Uffculme School.

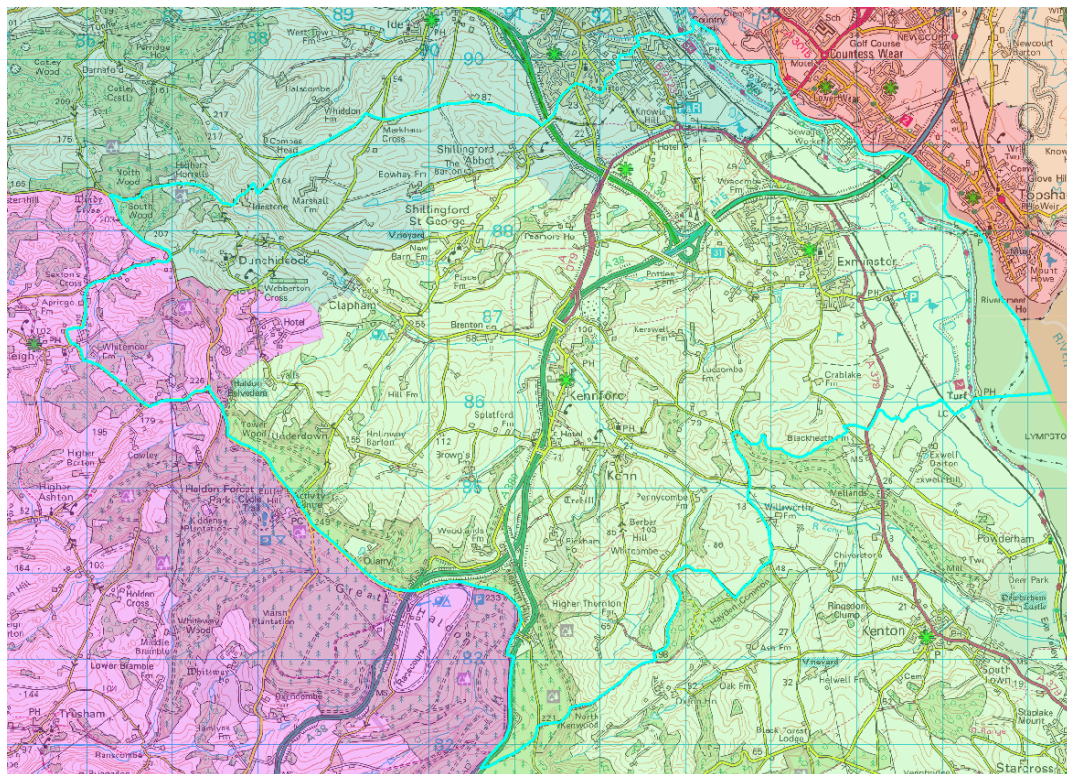
**Recommendation for Members:** the catchment school for the purposes of entitlement to free transport on catchment school grounds for Willand continues to be Cullompton Community college.

p) The Ted Wragg Trust is the admission authority for Matford Brook Academy (MBA). It has proposed to introduce a catchment area for its primary and for its secondary phase from September 2023. The secondary school catchment will overlap the catchment areas of Dawlish College, West Exe School and Teign School.

The primary school catchment will overlap the catchment areas of Alphington Primary school, Exminster Community Primary School, Ide Primary School and Kenn Church of England Primary School.

For most addresses in the MBA secondary school catchment, it will be the closest school. Where the home to school distance is greater than the maximum walking distance, there will be a transport entitlement on nearest school grounds. The transport entitlement to the other three schools on catchment school grounds will remain in place as the single catchment school recognised by the LA for this purpose.

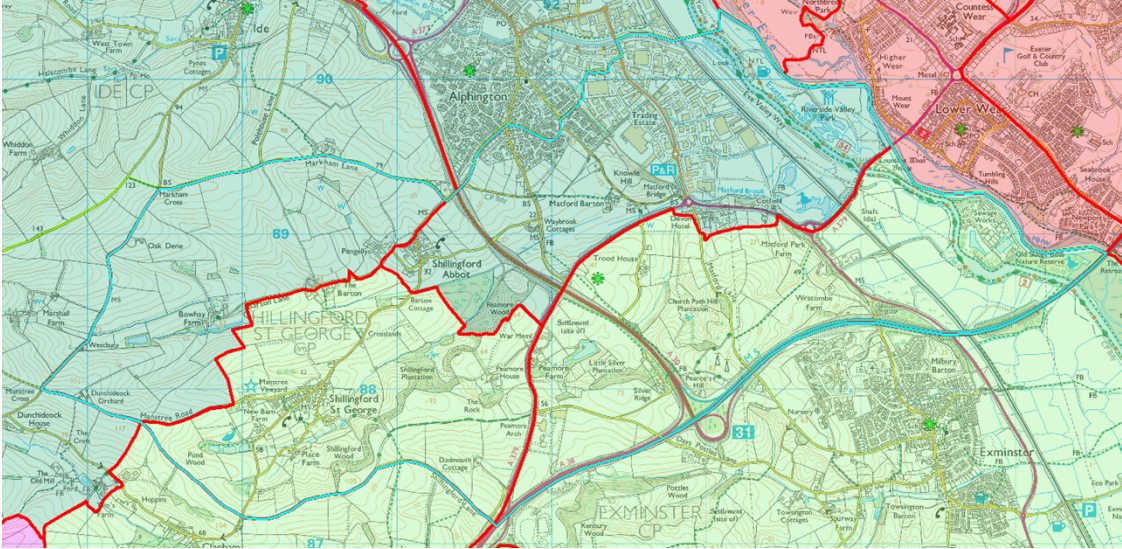
This will be reviewed in subsequent years as it becomes clear what changes there may be in parental preference.



**Recommendation for Members:** the catchment schools for the purposes of entitlement to free transport on catchment school grounds for the area within the secondary school phase catchment for Matford Brook Academy continue to be Teign School, West Exe School, and Dawlish College.

For some addresses in the MBA primary school catchment, it will be the closest school. Where the home to school distance is greater than the maximum walking distance, there will be a transport entitlement on nearest school grounds. The transport entitlement to the other four schools on catchment school grounds will remain in place as the single catchment school recognised by the LA for this purpose.

This will be reviewed in subsequent years as it becomes clear what changes there may be in parental preference.



**Recommendation for Members:** the catchment schools for the purposes of entitlement to free transport on catchment school grounds for the area within the primary school phase catchment for Matford Brook Academy continue to be Alphington, Exminster, Ide and Kenn primary schools.

### Appendix Three – 2024-25 Normal Round and In year Coordination Summary of Changes and proposed policies

The policy documents can be viewed within the Co-ordinated Admissions Schemes folder at <http://devon.cc/lapolicies>:

- Proposed **2024-25** Normal Round Admissions Scheme.
- Proposed **2024-25** In-Year Co-ordinated Admissions Scheme

**Recommendation for Members:** to approve the amendments to the normal and in-year co-ordinated admission schemes detailed below.

1. Amendments to wording are highlighted in red text.
2. Dates have been rolled forward for the new academic year.
3. Dates for selective testing for schools and their outcomes will be inserted when the respective policies have been determined.
4. Amended at section 3.3 (normal round scheme) to clarify that when allocating a place at the normal round when parental preference cannot be met, the LA will look to the closer catchment school where there is more than one catchment school.
5. Amended at section 3.4 (normal) to clarify that the admission authority for a school may decide that it is not in a child's best interests to be taught out of the chronological year group.
6. Amended at section 4.2 (normal and in-year scheme) to clarify that parents are invited to give reasons for a preference if they wish to do so: they are not required to give reasons.
7. Amended at section 4.9 (in-year) to confirm that a school may refuse admission on the grounds that a child has been permanently excluded twice.
8. Amended at section 6.3 (in-year) new section to provide for parental disputes and conflicting parental preference. An offer will not be made in response to an application by a non-resident parent against the wishes of the resident parent.
9. Amended at section 10.2 (normal) to clarify that each sixth form sets its own closing date for normal round applications.
10. Amended at section 11.2 (in-year) to alter the length of time for schools to return a decision whether a place can be offered.
11. Amended at section 12.1 (normal) and at 16.1 (in-year) to remove provision for an application not to be accepted for a place out of the child's chronological year group. Parents may apply, even if the outcome will be a refusal on the grounds that the admission authority believes it would not be in the child's best interests.
12. Amended at section 12.1 (normal) to confirm that a school may refuse admission on the grounds that a child has been permanently excluded twice.
13. Amended at section 12.4 (in-year) to make provision for more than one school representative to take part in a Hard to Place Panel.
14. Amended at section 12.8 (in-year) to clarify that measurements for Hard to place cases will be as for transport entitlement, not admission straight-line measurements.
15. Amended at section 15.4 (normal) to set out that the LA will contact all primary schools with a list of known pupils who are taught in year 5 but are of year 6 age. This is to ensure that transition to secondary school

### Appendix Three – 2024-25 Normal Round and In year Coordination Summary of Changes and proposed policies

as an offset-taught child has been considered and that there is discussion with likely secondary school destinations.

16. Amended at section 18.1 (normal) and at 21.1 (in-year) to clarify that the address that will be accepted for a child is where he or she is considered to be ordinarily resident.
17. Amended at section 18.4 to insert worked examples of waiting list issues.
18. Amended at section 18.6 (normal) and 21.6 (in-year) to clarify that where an offer is withdrawn on the grounds of fraudulent or intentionally misleading information, it will be reconsidered in the light of new information.
19. Amended at section 20.2 (normal) and at 23.2 (in-year) to clarify that parents must assure themselves that their child is entitled to access education in England; schools should refer any child it believes is not so entitled to the Home Office.
20. Amended at section 30.1 (normal) and at 31.1 (in-year) to update information – subject to the anticipated conversion of Sidmouth College to academy status, there will be no community or VC schools in Devon; admissions applications are not delegated to sixth forms. Applicants must contact settings directly.
21. Amended at section 30.3 (normal) to clarify that internal and external candidates for normal round admission to sixth form must be given the same form to express their interest in specific courses.
22. Amended at section 30.2 (in-year) to clarify that an Admission Number is a guide to when a school may be full.
23. Amendment in the glossary: Common application form D-CAF6: to remove reference to in-year admission being deferred to the beginning of the next term.
24. Amendment in the glossary: Deferred admission: new entry inserted.
25. Amendment in the glossary: Prejudice to efficient education: additional paragraph inserted to provide for mixed year group classes and the roll-forward impact for the next academic year.
26. Amendment in the glossary: Pupil Premium: description of eligibility for Pupil premium funding inserted.
27. Amendment in the glossary: Sibling: reference to a sibling having been offered in-year admission **at the beginning of the next term** removed.
28. Amendment in the glossary: Supplementary Information Form (SIF): the word **also** added to emphasise that an application form must be completed even where a SIF has been completed.
29. Amendment to Appendix 3, 4: Oversubscription criteria definition of staff updated to make a clearer distinction between two types of eligibility.
30. Amendment to Appendix 5: noting there are no community or VC secondary schools in Devon, subject to academisation of Sidmouth College.
31. Amendment to Appendix 8: new table comparing dates for primary admissions schemes across south-west LAs (data to be added after determination by other LAs).
32. Amendment to Appendix 9: new table comparing dates for secondary admissions schemes across south-west LAs (data to be added after determination by other LAs).

## Appendix Four - Timetable for the admissions cycle

Statutory dates are in bold.

	Action	Action by
<b>15 January 2023</b>	Deadline for timely applications for the normal round of admissions to primary, infant and junior schools.	Admissions service
<b>31 January 2023</b>	Deadline for the completion of the consultation on proposed admission arrangements	Admission Authority
<b>28 February</b>	All policies to be formally determined – including the date of determination in the Policy version section.	Admission Authority
<b>28 February</b>	Appeals timetable to be published	Admissions Service Admissions authority
<b>1 March</b>	National Offer Day for the normal round of admissions to secondary schools.	Admissions Service
<b>15 March</b>	All policies to be published on school websites All faith policies to be forwarded to Diocese All policies to be forwarded to LA Policy Officer.	Admission Authority
<b>17 April</b>	National Offer Day for the normal round of admissions to primary, infant and junior schools.	Admissions Service
<b>By 15 May</b>	Deadline for objections to the OSA	
Summer term 2023	Review content and presentation of policies for <b>2025-26</b>	Admissions Service
By 1 August	All faith own admission authority schools will receive a suggested new document for consideration	Admissions Service
By 1 September	All other own admission authority schools will receive a suggested new document for consideration	Admissions Service
By 30 September	Faith schools to meet and agree a proposed policy then forward to Diocese (CE confirmed timescale)	Admission Authority
31 October	Deadline for timely applications for the normal round of admissions to secondary schools.	Admissions Service
By 31 October	Diocese to forward proposed policies to LA Policy Officer	CE Diocese Catholic Diocese (if required)
By 31 October	All other own admission authority schools to return proposed policies to LA Policy Officer	Admission authority
1 November	LA-hosted consultation live for proposed admission arrangements for <b>2025-26</b>	Admissions Service
12 January 2024	LA-hosted consultation ends	Admissions Service
<b>31 January</b>	Deadline for the completion of the consultation on proposed admission arrangements	Admission Authority
<b>29 February</b>	All policies to be formally determined – including the date of determination in the Policy version section.	Admission Authority
<b>29 February</b>	Appeals timetable to be published	Admissions Service/Authority
<b>15 March</b>	All policies to be published on school websites All faith policies to be forwarded to Diocese All policies to be forwarded to LA Policy Officer.	Admission Authority
<b>By 15 May</b>	Deadline for objections to the OSA	